

Governor Joe Lombardo
Chairman

Tiffany Greenameyer
Clerk of the Board



Attorney General Aaron D. Ford
Member

Secretary of State Francisco V. Aguilar
Member

STATE OF NEVADA BOARD OF EXAMINERS

209 East Musser Street, Room 200 / Carson City, Nevada 89701-4298
Phone: (775) 684-0222 / Fax: (775) 684-0260
<http://budget.nv.gov/Meetings>

MEETING MINUTES

Date and Time: March 11, 2025, 10:00 AM

Location: Nevada Capitol Building
101 North Carson Street, Old Assembly Chambers
Carson City, Nevada 89701

Video Conference Location: The McCarran Center, Nevada Building
1 State of Nevada Way, Governor's Conference Room
Las Vegas, Nevada 89119

MEMBERS PRESENT:

Governor Joe Lombardo
Secretary of State Francisco V. Aguilar
Attorney General Aaron Ford

STAFF PRESENT:

Tiffany Greenameyer, Clerk of the Board
Gregory Ott, Board Counsel

OTHERS PRESENT:

Josh Martinez, Captain, Las Vegas Metropolitan Police Department
Jason Walker, Sargent, Washoe County Sheriff's Office
Nathan Branscome, Senior Director, Sylogist, Ltd.
Teresa Benitez-Thompson, Chief of Staff, Office of the Attorney General
Jennifer Krupp, Deputy Administrator, Department of Health and Human Services
Brian Williams, Deputy Director, Department of Corrections

1. Call to Order / Roll Call

Governor: I will call to order the State of Nevada Board of Examiners meeting scheduled for today, March 11, 2025 at 10:00 a.m. I will ask the Clerk to call the roll.

Clerk of the Board: Governor Lombardo.

Governor: Present.

Clerk of the Board: Attorney General Ford.

Attorney General: Here.

Clerk of the Board: Secretary Aguilar.

Secretary of State: Here.

Clerk of the Board: Let the record reflect we have a quorum.

- 2. Public Comment** The first public comment period is limited to comments on items on the agenda. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on the agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 743 744 425#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

Governor: Agenda item number two, the first opportunity for public comments. The first public comment period is limited to comments on items on the agenda. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on the agenda as an action item. I will impose a three-minute time limit. If you are attempting to call in, please call number 775-321-6111. When prompted to provide the meeting ID, enter 743 744 425#. When the Chair opens the public comment period, dial *5 to request to be unmuted.

Do we have anybody there in Carson City?

Clerk of the Board: Yes, we do, sir.

Capt. Josh Martinez: Attachment A

Sgt. Jason Walker: Attachment B

Nathan Branscombe: Attachment C

Governor: Do we have anybody here in Las Vegas wishing to speak during public comment? Seeing none.

Do we have anybody on the phone?

Technical Services: We do not.

Governor: We'll close the first opportunity for public comment.

3. Approval of the February 11, 2025 Meeting Minutes (For possible action)

Governor: Agenda item number three, *Approval of the February 11, 2025 Meeting Minutes*. Do we have any concerns or comments by any Board Member? If not, I will entertain a motion for approval.

Secretary of State: Motion to approve.

Governor: We have a motion for approval. All those in favor, signify by saying aye. Any against? Hearing none, the motion passes unanimously.

4. State Vehicle Purchases (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer, or employee of the state without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Agriculture – Pest, Plant Disease Noxious Weed Control	2	\$87,351
Department of Employment, Training and Rehabilitation	1	\$29,904
Department of Public Safety – Investigation Division	1	\$29,426
State Department of Conservation & Natural Resources – Division of Water Resources	2	\$98,527

Governor: Agenda item number four, *State Vehicle Purchases*. Ms. Greenameyer, we will take these together.

Clerk of the Board: There are four requests under this agenda item. The first request is from the Department of Agriculture. The department requests approval to purchase two replacement vehicles for a total amount not to exceed \$87,351.

The second request is from the Department of Employment, Training and Rehabilitation to replace one vehicle for a total amount not to exceed \$29,904.

The next request is from the Department of Public Safety, Investigation Division to replace one vehicle for a total amount not to exceed \$29,426.

The last request is from the State Department of Conservation and Natural Resources, Division of Water Resources. The division requests approval to purchase two replacement vehicles. I would note that the requested amount has been revised down from \$98,527 to a total amount not to exceed \$90,047. Are there any questions on these items?

Governor: Do we have any questions?

Secretary of State: No questions. Motion to approve.

Governor: Hearing none. We have a motion for approval. All those in favor, signify by saying aye. Are there any against? Hearing none, the motion passes.

5. Authorization to Contract with a Current and/or Former State Employee (For possible action)

A. Department of Business and Industry – Office of the Labor Commissioner

Pursuant to NRS 333.705, subsection 1, the department requests authority to contract with former employee Lupita Martinez to assist with apprenticeship compliance work through statewide contract #99SWC-NV21-7577 with HAT Limited Partnership dba Manpower.

B. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the department requests authority to contract with former employee Darin Tedford to provide consulting services with AtkinsRealis USA, Inc.

C. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the department requests authority to contract with former employee Jeff Lerud to provide consulting services with Avenue Consultants, Inc.

Governor: Agenda item number five, *Authorization to Contract with a Current and/or Former State Employee*. Ms. Greenameyer, we will take them all together please.

Clerk of the Board: There are three requests under this agenda item. The first request is from the Department of Business and Industry, Office of Labor Commissioner. Pursuant to NRS 333.705, subsection 1, the department requests authority to contract with former employee Lupita Martinez to assist with apprenticeship compliance work through the statewide contract with Manpower.

The second request is from the Department of Transportation. Pursuant to NRS 333.705, subsection 1, the department requests authority to contract with former employee Darin Tedford to provide consulting services with AtkinsRealis USA Incorporated.

The last request is from the Department of Transportation. Pursuant to NRS 333.705, subsection 1, department requests authority to contract with former employee Jeff Lerud to provide consulting services with Avenue Consultants Incorporated. Are there any questions on these items?

Governor: Do we have any questions?

Secretary of State: No questions. Motion to approve items 5.A through 5.C.

Governor: We have a motion for approval. All those in favor, signify by saying aye. The motion passes unanimously.

6. Request for the Allocation and Disbursement of Funds for Salary Adjustments (For possible action)

The 2023 Legislature, through Assembly Bill 522, made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the State's respective departments, commissions, and agencies and the salary requirements for the personnel of those departments, commissions, and agencies. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the appropriate fund, to the departments, commissions, and agencies of the State for the purpose of paying personnel salary deficiencies.

The following department, commission, and agency requests for allocations from the General Fund and/or Highway Fund salary adjustment accounts are recommended by the Director of Finance:

A. Department of Administration – Hearings Division

Pursuant to Assembly Bill 522, section 9 of the 2023 Legislative Session, the department requests funds for salary increases.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1015	Department of Administration – Hearings Division	\$864,115
	Total	\$864,115

B. Gaming Control Board

Pursuant to Assembly Bill 522, sections 5 and 14 of the 2023 Legislative Session, the board requests funds for salary increases.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
4061	Gaming Control Board	\$7,023,304
4067	Gaming Commission	\$31,776
	Total	\$7,055,080

C. Department of Administration – Hearings Division

Pursuant to Assembly Bill 522, section 36, subsection 5 of the 2023 Legislative Session, the department requests funds for the plan to encourage continuity of service.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1015	Department of Administration – Hearings Division	\$29,204
	Total	\$29,204

D. Gaming Control Board

Pursuant to Assembly Bill 522, section 36, subsection 1 of the 2023 Legislative Session, the board requests funds for the plan to encourage continuity of service.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
4061	Gaming Control Board	\$158,064
4067	Gaming Commission	\$356
	Total	\$158,420

Governor: Agenda item number six, *Request for the Allocation and Disbursement of Funds for Salary Adjustments*. We will take these together, Ms. Greenameyer.

Clerk of the Board: There are four requests under this agenda item. The 2023 Legislature, through Assembly Bill 522, made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the state's respective departments, commissions and agencies and the salary requirements for the personnel of those departments, commissions and agencies. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts from the appropriated fund, to the departments, commissions, and agencies of the state for the purpose of paying personnel salary deficiencies.

The first request is from the Department of Administration, Hearings Division in the amount of \$864,115 for salary increases.

The second request is from the Gaming Control Board in the amount of \$7,055,080 for salary increases.

The next request is from the Department Administration, Hearings Division in the amount of \$29,204 for the plan to encourage continuity of service.

The last request is from the Gaming Control Board in the amount of \$158,420 for the plan to encourage continuity of service. Are there any questions on these items?

Governor: Are there any questions?

Secretary of State: No questions. Motion to approve items 6.A through 6.D.

Governor: We have a motion for approval. All those in favor, signify by saying aye. The motion passes unanimously.

7. Approval of Proposed Leases (For possible action)

Governor: We will move on to agenda item number seven, *Approval of Proposed Leases*.

Clerk of the Board: There are six leases under this agenda item for approval by the Board. Are there any questions on these items?

Governor: Are there any questions? Hearing none, I'll entertain a motion for approval.

Secretary of State: Motion to approve lease numbers 1 through 6.

Governor: We have a motion for approval. All those in favor, signify by saying aye. The motion passes.

8. Approval of Proposed Contracts (For possible action)

Governor: Agenda item number eight, *Approval of Proposed Contracts*.

Clerk of the Board: There are 33 contracts under this agenda item for approval by the Board. Are there any questions on these items?

Secretary of State: I do. On contract number one, I guess it's just going back to the public comment – can I get a little bit of understanding what is happening related to what their concern is?

Attorney General: Mr. Governor, I believe I have my Chief of Staff and my Chief Financial Officer here to testify to the process that follows the procurement procedures for the state if you would like.

Governor: Sure.

Teresa Benitez-Thompson: Thank you so much. Thank you, Attorney General Ford. Thank you, members of Board of Examiners. Teresa Benitez-Thompson, Chief of Staff to Attorney General Ford. So, if I heard the comments correctly from public comment, we had two members of our partners in law enforcement come forward to ask about being involved in the process. Just so that it is noted, we did have a member from Las Vegas Metro who was invited and on the approved panel for review, ultimately wasn't able to participate, but we did reach out through our law enforcement partners for participation in this process. This process is led and overseen by the Committee on Domestic Violence. Also, through a

previous meeting at the Committee on Domestic Violence, asked for partners from there, which we have law and agency partners there. Most importantly would be, though, with the notice of intent to award, the actual work with our partners, our community partners and our law enforcement partners will begin once we get this. So, this is a crucial step to making sure that we're talking about planning. We're setting up trainings, we're doing all the integration that's needed on the data level. That all will start post haste with this approval.

Governor: Did that answer your question, Secretary?

Secretary of State: So, I guess they did have an opportunity to participate. My question just is, and it goes back to everything that I kind of go back to. In government sometimes I think we try to solve our problems internally without engaging the end users, and I thought I heard them say they weren't engaged, but you're telling me that they were invited to participate, but they chose not to participate. Is that correct?

Teresa Benitez-Thompson: To be clear, well, I would phrase it a little bit differently. I wouldn't say that they chose not to participate. I would say that we did have an invited member specifically from law enforcement. We had other members on the approval committee who represented other users as well. For example, the Department of Corrections – so, we had a committee that we believe met the requirements for this, the purchasing process. Ultimately we did not have someone from Metro on the committee but they were invited.

Secretary of State: Who is the biggest user of the system? Is it community groups or law enforcement?

Teresa Benitez-Thompson: So, specifically, this is a victim notification, this is a victim notification product. It is intended to be a service and support to notify victims of the status offenders. So, that's why the primary jurisdiction for oversight of this is the Committee on Domestic Violence. It really is victim led. We have our partners across the state who feed in information into that system but it is a victim led system. We are glad to know that law enforcement uses a victim notification system for different reasons and they will be part of the planning process going forward, as well as training on the new system.

Secretary of State: Okay, thank you.

Governor: Are there any other questions? I have a question on contract number 11, Health Management Systems, Inc. Is there somebody there to speak to this item, Ms. Greenameyer?

Clerk of the Board: Yes, sir, there is.

Governor: My question is, there is an \$11 million increase and the justification was cost avoidance, reverification, and monthly policy redeterminations. If that's the case and that's a normal practice, why the \$11 million increased need? Can you help me understand that?

Jennifer Krupp: Absolutely. Good morning Members of the Board. This is Jennifer Krupp.

I am the Deputy Administrator of Fiscal Services at the Division of Healthcare Financing and Policy, also known as Nevada Medicaid. We're here today to discuss the second amendment to the original contract for Health Management Systems which does provide audit and recovery of Medicaid payments. This amendment does extend the termination date from April 30, 2025 to April 30, 2027 and does increase the maximum amount of the contract from \$16,532,000 to \$27,522,000. The extension of the contract from May 1, 2025 to April 30, 2027 includes \$738,000 in contract authority to continue existing services in state fiscal year 2025 and then \$5,125,000 in each of state fiscal years 2026 and 2027 to continue the existing contract services, which is a total of \$10,990,000. Most of the increase is due to the continuation of existing services. However, in state fiscal years 2026 and 2027, \$500,000 in each year was added for the cost avoidance reverification services.

Governor: Okay, and I'll ask the question again – why the increase if it's already built into the contract? Why is there a change? Is it the number of people receiving Medicaid benefits that requires us to have an increase on reverification?

Jennifer Krupp: Most of the contract services are just the base costs being extended out the additional two years. So, the base contract costs to extend the contract for the two years are what is being extended. The cost reverification services are the new service that's being added.

Governor: So, we didn't have that service previously.

Jennifer Krupp: That's a new service.

Governor: Okay, that makes sense and explains it well.

Jennifer Krupp: Thank you.

Governor: Thank you. We appreciate your time. Do we have any other questions from any Board Members on the contracts? Hearing none, I'll entertain a motion for approval.

Attorney General: Motion to approve contracts numbers 1 through 33 of agenda item number eight.

Governor: We have a motion. All those in favor, signify by saying aye. The motion passes.

9. Approval of Proposed Master Service Agreements (For possible action)

Governor: Agenda item number nine, *Approval of Proposed Master Service Agreements*.

Clerk of the Board: There is one master service agreement under this agenda item for approval by the Board. Are there any questions?

Governor: Any questions?

Secretary of State: No questions. Motion to approve.

Governor: We have a motion for approval. All those in favor, signified by saying aye. The motion passes.

10. Information Item – Clerk of the Board Contracts

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$100,000. Per direction from the September 14, 2021 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$99,999). Attached is a list of all applicable approvals for contracts and amendments approved from December 14, 2024 through January 14, 2025.

Governor: Agenda item number 10, *Information Item – Clerk of the Board Contracts*.

Clerk of the Board: There are 40 contracts within the threshold of \$10,000 to \$99,999 that were approved by the Clerk of the Board. I'll note a correction to the agenda that these contracts were approved from the period of January 15, 2025 through February 14, 2025. This item is informational. Are there any questions on these items?

Governor: Do we have any questions on any one of the contracts? Hearing none. We will move on to the next item.

11. Information Item Reports

A. Governor's Finance Office – Budget Division

Pursuant to NRS Chapter 353, the division presents a reconciled fund balance report for the Tort Claim Fund, Statutory Contingency Account, State Claims Account, Emergency Account, Disaster Relief Account, and the IFC Contingency Fund as of January 22, 2025 for fiscal year 2025. Additionally, a reconciliation of the Extradition Coordinator budget account has been prepared at the request of the Board.

B. State Department of Conservation & Natural Resources – Division of State Lands

Pursuant to NRS 321.5954, subsection 4, the State Land Registrar is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act program. This report covers the period of October 1, 2024 through December 31, 2024.

C. Statewide Quarterly Overtime Report – Fiscal Year 2025, 2nd Quarter

Pursuant to NRS 284.180, the Department of Administration, Division of Human Resource Management must prepare and submit quarterly to the Budget Division of the Office of Finance a report regarding all overtime worked by employees of

the Executive Department during the quarter. The Budget Division shall transmit quarterly to the Board of Examiners the report and the analysis of the Budget Division regarding the report. This report covers the period of October 1, 2024 through December 31, 2024.

Governor: Agenda item number 11, *Information Item Reports*. Ms. Greenameyer, before you proceed, let's take them separately – A, B and C, separately.

Clerk of the Board: Yes, sir. There are three informational reports under this agenda item. The first report is from the Governor's Finance Office, Budget Division pursuant to NRS chapter 353. The division presents a reconciled fund balance report of the following accounts. The approximate balances for the following accounts are as follows: Tort Claim Fund, \$2.5 million, Statutory Contingency Account, \$1.1 million, State Claims Account, \$1.1 million, Emergency Account is \$500,000, Disaster Relief Account is \$13.7 million, IFC Contingency Unrestricted General Fund is \$12.2 million, IFC Contingency Unrestricted Highway Fund is \$1.6 million, IFC Contingency Restricted General Fund is \$114.2 million, IFC Contingency Restricted Highway Fund is \$18.8 million, and Extradition Coordinator, budget account 1002, is approximately \$84,000. This item is informational. Are there any questions on this report?

Governor: Yes. Ms. Greenameyer, under the Disaster Relief Account at \$13.7 million – I'm hearing through some of my budget meetings that the Davis Fire response has risen to a \$27 million price tag. Are you aware of that?

Clerk of the Board: I'm aware that fire suppression is needing additional dollars, yes. For them to receive those additional dollars, we are going to have to request a supplemental General Fund appropriation.

Governor: So, we are prepared to do that and we have ability to do that?

Clerk of the Board: Yes.

Governor: Alright. Are there any other questions on agenda item number 11.A?

Secretary of State: No questions, Governor.

Governor: We will move on to item 11.B. Ms. Greenameyer.

Clerk of the Board: The next report is from the State Department of Conservation and Natural Resources, Division of State Lands. Pursuant to NRS 321.5954, subsection 4, the State Land Registrar is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act program. This report covers the period of October 1, 2024 through December 31, 2024. This item is informational. Are there any questions on this report?

Governor: Do we have any questions?

Secretary of State: No questions. Thank you.

Governor: We'll move on to 11.C. Ms. Greenameyer.

Clerk of the Board: The last report is the Statewide Quarterly Overtime report. Pursuant to NRS 284.180, the Department Administration, Division of Human Resource Management must prepare and submit quarterly to the Budget Division of the Office of Finance a report regarding all overtime worked by the employees of the Executive Department during the quarter. This report covers the period of October 1, 2024 through December 31, 2024. This item is informational. Are there any questions on this report?

Governor: Yes. Is there anybody there in Carson City from the Department of Corrections (NDOC)?

Clerk of the Board: Yes, sir.

Governor: Were you made aware that I would probably ask a question about your overtime budget?

Brian Williams: Yes, sir.

Governor: Okay, so specifically, I'm looking at page three. Do you see the bar graphs there?

Brian Williams: Yes.

Governor: It says the Department of Corrections vacancy rates have gone from 34% in 2023 to 18% in 2025, second quarter.

Brian Williams: Yes.

Governor: Okay, and then you go down to the following two graphs and it shows a fairly steady line on overtime, correct?

Brian Williams: Yes, sir.

Governor: Then, the overtime has actually significantly increased from the fourth quarter of 2024 to the second quarter of 2025. Yet, the staffing vacancies have decreased. So, why is overtime increasing? The vacancies are decreasing.

Brian Williams: For the record, Brian Williams, Senior Deputy Director of Operations for the Nevada Department of Corrections. There are several reasons, Governor. The first has to do with our hiring process. As of today, NDOC has 86 cadets. We go through a 10-week academy. These cadets are hired three to four months prior to starting the academy, and since they are not officers, they can't be utilized in our facility. So, we have them do other administrative duties. Our internal term for this level of staff is Fams. I want to give the history and go back a little bit. When Corrections was having problems trying to fill positions, we

created the Fams so when we would hire them, they wouldn't sit for three to four months until they could start the academy and be hired on somewhere else. So, we brought them on as quickly as possible and that way we could retain more of them.

Over time, and as our recruiting efforts have increased with a significant pay increase to 11% for all state employees, plus the 3% or 4% for our Fraternal Order of Police union members that are officers, we've had a steady increase of officers and that's why we have 86 cadets in the academy. It's probably one of the largest academies that we've had.

When you start looking at the numbers, you look at 40 hours per pay week, the Correctional Officer Trainee's (COT) regular pay, and then another 40 hours of overtime to cover that post at the facility. So, if you multiply that 40 times, 4 weeks, for COTs at the Academy, cover 160 hours of minimum per month overtime. Multiply that times the 86 COTs that aren't available to us at 160, you come up with 13,760 hours of overtime per month, or 82,560 hours of overtime over the six months until graduation. You take that 82,560 hours times the \$66.18 average hourly overtime rate, you come up with \$5,463,820 in overtime, unbudgeted, per academy.

The crux of this is, we don't have a relief factor for those that are in our academy. Although it shows incumbents in the positions and not vacancies, and it looks like all of our positions are filled, those officers aren't available to us for at least three to four months. Then, they will go through the 10-week academy before they're available, which increases overtime.

I would also like to share another reason for the high rate of overtime is the average number of medical appointments. If I just pick a facility, I'll take Southern Desert Correctional Center for example – in 2023, they had 446 medical appointments. In 2024, they had 573 medical appointments for an increase of 127 appointments between those two years. The average number of officers per day in the hospital was 1854 in 2023 then, increased to 3518 in 2024. We are not budgeted for that either.

Several years ago we asked for hospital coverage positions and High Desert State Prison received five, Northern Nevada Correctional Center received seven, Southern Desert Correctional Center received three, and Florence McClure Women's Correctional Center received six. These positions cover all three shifts. So, if I have an inmate in the hospital and I need five officers, two officers to cover them, that's times three. We were legislatively approved for these positions that they gave us. However, the average daily need was, High Desert State Prison, for example, 27.5 officer positions for all three shifts. They only received five that were legislatively approved. Northern Nevada Correctional Center is a 19 officers average and they only received seven positions.

Governor: On those numbers, is that for the medical transport?

Brian Williams: That's for hospital coverage right now.

Governor: So, it's not transport, it's to sit at the hospital.

Brian Williams: Yes, to sit at the hospital and watch the offenders.

Governor: Okay.

Brian Williams: So when you start looking at that, we're approved for 21 officers. But yet out of the four facilities, 66.7 officers used for this position calls, on average, every day. So, you take those 21 legislatively approved positions and now we have 45 that are not legislatively approved, that counts towards our overtime as well.

There are significant things that we have done over the years. If we go all the way back to 2009 when we had to create AR 326 Posting of Shifts/Overtime, which reduces our minimum staffing, but yet we are legislatively approved for this staffing, but we had to reduce it to a minimum staffing in order to reduce our overtime. Part of that was because of the recession back in 2009 and 2010. Then you fast forward to the COVID-19 pandemic, which we were hit hard with staffing, we reduced our minimum staffing again. Now that we're getting staff, we are trying to increase our minimum staffing because we have more cell phones in our facilities, more drugs and more contraband coming in our facilities.

Governor: Hold on. So, why are you having more contraband?

Brian Williams: Having fewer officers to supervise those areas.

Governor: But you said your staffing went down to 18% vacancy, so you have had more officers. So, why would the contraband increase?

Brian Williams: Although we have the positions, Governor, they are not available.

Governor: So, all of this narrative boils down to that they are not available yet?

Brian Williams: Not available to us, but also non-legislatively approved positions that we don't have, that we have to staff whenever we transport an inmate.

Governor: I understand all that, but that isn't new to your budget. What my question still boils down to is, you have less vacancies, but you have higher overtime, and your reasoning behind that is, it's because people are in training?

Brian Williams: The training academy.

Governor: So, with that in mind and that statement, when is the overtime going to start going down? Is it when they graduate?

Brian Williams: I have one more piece, sir. The other piece is our minimum staffing, AR 326. As our staffing improves, we increase our minimum staffing, and that's why I went to the security functions that operate our facilities. We increased our minimum staff so we could

do more of our fundamental security functions. As our staffing went up, we increased our minimum staffing. You're talking all the way back to 2009, we were operating at bare bones, but our population was also going down. We did have a slight increase. We went from just under 10,000 offenders up to 10,006, and now it's coming down again a little bit. But there was an increase and with the criminal enterprise of different offenders inside our facility, we had to increase our staffing. We've had more incidents as well. Stabbings, homicides and the drugs and cell phones entering our facilities. So, the Warden is able to contact me and say can we increase our minimum staffing.

So, it's not just the training academy. It's not just the hospital coverage and the transports, it's also increasing our minimum staffing to the numbers that they are supposed to be that we are legislatively approved to have.

Governor: Okay, the last question I'll have for you then is, how come you don't have a dedicated academy staff?

Brian Williams: I wasn't here from the beginning, but they gave us academy staff, which I think is 12 staff for the entire state, and so, that's not enough to do our academy. So, what we do is, we borrow officers from the facility, that are subject matter experts, who have been trained to come to our classes. Then, that pulls staff from our facility as well, and we have to fill that post with someone.

Governor: You have academy in more than one location?

Brian Williams: Yes, we have three different locations. We have northern, southern, and rural areas.

Governor: Okay, thank you. That was good. Do we have any other questions?

Secretary of State: No questions. Thank you.

Governor: General Ford?

Attorney General: No questions.

Governor: Alright, Mr. Williams, after we conclude, I want to talk to you about something else. We will close agenda item number 11.

12. Public Comment This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 743 744 425#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

Governor: We'll go to the second opportunity for public comment under item number 12. Is there any public comment there in Carson City?

Clerk of the Board: No, sir, there is not.

Governor: Is any here in Las Vegas? Is there anybody on the phone? Hearing none, we will close the second opportunity for public comment.

13. Adjournment (For possible action)

Governor: Agenda item number 13, I'll make a motion for adjournment. All those in favor, signify by saying aye. The motion passes unanimously. Thank you, everyone.

ATTACHMENT A

Captain Josh Martinez: Hello, my name is Josh Martinez. I represent the Las Vegas Metropolitan Police Department. We just wanted to publicly comment one of the agenda items. It's going to be agenda item number eight. It's going to be involving the approval of proposed contracts in reference to item number one, which is going to be the victim notification services. So, we just wanted to put on the record that weren't involved with the evaluation of the bidding process. And we've been long-term users of the victim service notification. And we roughly contribute between 46,000 and 50,000 to the process for that notification system. And that the current notification system provides us greater reach to other jurisdictions to make sure that the victims are receiving a proper notification. Thank you for your time.

ATTACHMENT B

Sgt. Jason Walker: Good morning, everyone. My name is Jason Walker. I work for the Washoe County Sheriff's Office. I echo the comments of Captain Martinez. We would like to be a participant in the thought process with this. And I've been to that agency for 20 years and those vines have always been, or those forms have always been the vine forms. I'd like to have a chance to get it back to that.

ATTACHMENT C

Nathan Branscome: Good morning, honorable members of the Board of Examiners. My name is Nathan Branscombe, Senior Director of Victim Services Suite. Speaking on agenda item 8, contract number one. I want to thank you first. It's a great pleasure to be here this morning. I actually started my public service career in Washoe County 20 years ago. I've worked with Washoe County Sheriff's Office for a while on a number of projects and it's a real pleasure to be back. I'd like to thank the State of Nevada for the opportunity to provide our excellent victims notification services to citizens and to law enforcement and most importantly, the crime victims in the community. We are at the Western Sheriff's Conference this week and would love to invite any law enforcement partners who'd like to come by and speak with us to answer any questions and concerns. We're happy to join the Attorney General's office in that process. We believe that we're offering an absolutely excellent service for the state and we can solve any concerns that may be out there. Thank you so much for your time. I'm happy to answer any questions you may have and we're honored to serve.